

**Village of Port Dickinson  
Monthly Board Meeting  
May 14, 2024**

<b>Officers Present:</b>	<b>Mayor</b>	<b>Kevin M. Burke</b>
	<b>Trustees</b>	<b>Michael Cashman James DeGennaro Rob Moss</b>
	<b>Attorney</b>	<b>Gina Middleton</b>
	<b>Clerk</b>	<b>Susan Fox</b>
<b>Absent:</b>	<b>Trustee</b>	<b>Rob Warholc</b>
	<b>Treasurer</b>	<b>Sandra Reifler</b>

The meeting was called to order at 6:00 pm by Mayor Kevin Burke.

**PUBLIC HEARING:**

1. Proposed LOCAL LAW AMENDING CHAPTER 62 OF THE VILLAGE CODE REGARDING INSTALLATION, REPAIR AND MAINTENANCE OF WATER SERVICE.

Motion by Trustee DeGennaro, seconded by Trustee Cashman, to close the Public Hearing

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

**PUBLIC COMMENT:**

Sandra Wood requested the date when work would start on Rochelle Rd and if the contractor would consult on laterals to homes. Mayor Burke responded that the work would start in July and homeowners would be required to make their own arrangements for laterals.

Dave Robertson requested that the Code Officer keep an eye on the pool behind his house for maintenance. It is currently covered but water sits on the cover and attracts mosquitos. He also expressed concern regarding a car that is probably not registered and an unkempt property at 1 Phelps St.

**APPROVAL OF MINUTES:**

Motion by Trustee Moss, seconded by Trustee DeGennaro, for a resolution to approve the April 23, 2024 minutes.

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

**TREASURER’S REPORT:** absent

**AUDIT AND PAYMENT OF CLAIMS: Abstract #22 (2023-2024)**

Motion by Trustee Moss, seconded by Trustee DeGennaro, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$16,015.19

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

Motion by Trustee Moss, seconded by TrusteeCashman, to pay claims as listed on the Abstract of Unaudited Vouchers for the Water Fund for \$1,095.92

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

Motion by Trustee Moss, seconded by Trustee Cashman, to pay claims as listed on the Abstract of Unaudited Vouchers for the Sewer Fund for \$1,603.81

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS

NAY NONE

**COMMUNICATIONS:**

- Certificate of Liability Insurance received for Johnson Pool & Spas LLC
- Certificate of Liability Insurance received for Peranich & Shelp Construction Inc.

**TRUSTEE-COMMISSIONER REPORTS:**

**Administration/Community Association** – Rob Warholc, Trustee (Absent)

**Planning** –

**Public Works** – Michael Cashman, Trustee

*Yard debris collection, mowing, American flags have been put up along Chenango St.*

**Public Safety** – James DeGennaro, Trustee

*Police: Report attached*

*Fire: Reports attached*

*Code Enforcement:*

- *Issued 11- grass violations*
- *Started new violations for paint peeling on Houses*
- *Issued several garbage can warnings*
- *Issues garbage violation to 37 Kirkwood Ave*
- *Several correspondence and site visits related to Abbey Office Building*

**Parks, Water & Sewer** – Robert Moss, Trustee

*Water/Sewer: hydrant flushing is being done, no discolored water reported.*

*Park: another section of sidewalk will be replaced this season*

**Zoning Board of Appeals:**

**RESOLUTIONS:**

1. Motion by Trustee DeGennaro, seconded by Trustee Moss, for a Resolution adopting LOCAL LAW 5-2024 AMENDING CHAPTER 62 OF THE VILLAGE CODE REGARDING INSTALLATION, REPAIR AND MAINTENANCE OF WATER SERVICE.

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

2. Motion by Trustee Cashman, seconded by Trustee Moss, for a Resolution adopting A FEE POLICY FOR REVIEW OF BUILDING PERMITS BY OUTSIDE CONSULTANTS  
At a meeting of the Village Board of the Village of Port Dickinson, held at Village Hall, 786 Chenango Street in said Village on the 14th day of May, 2024, the following resolution was offered and seconded:  
WHEREAS, the Village Board desires to adopt a policy concerning fees for review of building permits by outside consultants, in accordance with Chapter 26-18 of the Village Code; and  
WHEREAS, the Village Board believes it is in the best interests of the Village to adopt said policy.  
NOW, THEREFORE, BE IT RESOLVED that the Village Board hereby adopts said Fee Policy for Review of Building Permits by Outside Consultants; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

3. Motion by Trustee Cashman, seconded by Trustee DeGennaro, for a Resolution to approve the Self-Help Services Agreement between Vacri Construction and the Village of Port Dickinson

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

4. Motion by Trustee DeGennaro, seconded by Trustee Moss, for a Resolution accepting a grant of \$23,400 from the Broome County District Attorney for upgraded body camera equipment.

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

5. Motion by Trustee DeGennaro, seconded by Trustee Cashman, for a Resolution approving the hiring of Chris LoVuolo as a Part-time Police Officer effective 5/15/24 at a salary of \$21.00/hr, increasing to \$23.00/hr effective 6/1/24.

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

6. Motion by Trustee DeGennaro, seconded by Trustee Moss, for a Resolution authorizing the Police Chief and Village Clerk to apply for a Senate 52 grant for \$28,985 for replacement vests, guns, holsters and optics for the Police Department

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

**OLD BUSINESS:**

**NEW BUSINESS:**

- Mayor Burke met with Assemblyman Joe Angelino regarding the difficulty hiring retired Police Officers because of the salary cap. There is current legislation pending to raise the salary cap.

Motion by Trustee Cashman, seconded by Trustee Moss, to move to Executive Session under the Open Meetings Law as a matter will be discussed that may affect public safety if disclosed.

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

Motion by Trustee DeGennaro, seconded by Trustee Moss to adjourn at 6:35pm

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

Respectfully submitted,  
Susan E. Fox, Village Clerk

**VILLAGE OF PORT DICKINSON  
LOCAL LAW NO. 5 OF 2024**

**A LOCAL LAW AMENDING CHAPTER 62 OF  
THE VILLAGE CODE REGARDING INSTALLATION,  
REPAIR AND MAINTENANCE OF WATER SERVICE**

Be it enacted by the Board of Trustees of the Village of Port Dickinson as follows:

**Section 1.** Section 62-4E of the Village Code entitled “Installation, repair and maintenance of water service” shall be replaced entirely as follows:

- E. The property owner may choose to install, at his/her/its own expense, a meter pit at a depth and standard of construction as specified by the Commissioner of Water and Sewer. The service line between the curb box and such meter pit or, if no meter pit is installed, between the curb box and the building, shall be of Type K copper tubing of the required minimum inside diameter. If a meter pit is installed, then the service line between such meter pit and the building shall be of CTS Blu plastic tubing of the required minimum inside diameter. On the inside of the building an approved stop and waste valve shall be installed where the service line enters. The installation of the service line shall be at an elevation of five (5) feet below grade and shall be left exposed until inspected by the Water Operator, Code Enforcement Officer, and/or Village Engineer and, if satisfactory, connection to the main will be completed. Upon completion of grading the curb box shall be at grade for access at all times. All plumbing work shall be done by a duly qualified plumber and all materials and labor for the installation, repair and maintenance shall be at the property owner's expense.

**Section 2.** Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

**Section 3.** Repealer

All Ordinances, Local Laws and parts thereof inconsistent with the Local Law are hereby repealed.

**Section 4.** Effective Date

This local law shall take effect upon filing with the New York Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

**VILLAGE OF PORT DICKINSON  
RESOLUTION APPROVING LOCAL LAW NO. 5-2024**

At a meeting of the Village Board of the Village of Port Dickinson, held at Village Hall, 786 Chenango Street in said Village on the 14th day of May, 2024, the following resolution was offered and seconded:

**WHEREAS**, notice was given that the Village Board will hold a public hearing on May 14, 2024 at 6:00 p.m. for Local Law No. 5 of the year 2024 entitled “A LOCAL LAW AMENDING CHAPTER 62 OF THE VILLAGE CODE REGARDING INSTALLATION, REPAIR AND MAINTENANCE OF WATER SERVICE”; and

**WHEREAS**, notice of said public hearing was duly advertised in the official newspaper of the Village, and posted on the Village Clerk’s signboard; and

**WHEREAS**, said public hearing was duly held on the 14th day of May, 2024 at 6:00 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law or any part thereof; and

**WHEREAS**, pursuant to the State Environmental Quality Review Act (“SEQRA”), it has been determined by the Village Board that adoption of the proposed Local Law constitutes a Type II Action as defined under 6 NYCRR 617.5(26) and (33); and

**WHEREAS**, the Village Board, after due deliberation, finds it in the best interest of the Village to adopt said local law.

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Port Dickinson hereby adopts said local law as Local Law No. 5 of 2024 entitled “A LOCAL LAW AMENDING CHAPTER 62 OF THE VILLAGE CODE REGARDING INSTALLATION, REPAIR AND MAINTENANCE OF WATER SERVICE” a copy of which is attached hereto and made a part hereof; and it is further

**RESOLVED** that the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village of Port Dickinson, and to give due notice of the adoption of said Local Law to the Secretary of State; and it is further

**RESOLVED** that this resolution will take effect immediately upon filing with the Department of State.

Village Water Consumption for : Apr-24

Read dates:	Binghamton meter	Fenton Large	Fenton Small
5/1/2024	6269	38279447	8168841
4/1/2024	6269	38073125	8061117
Usage	0	206322	107724

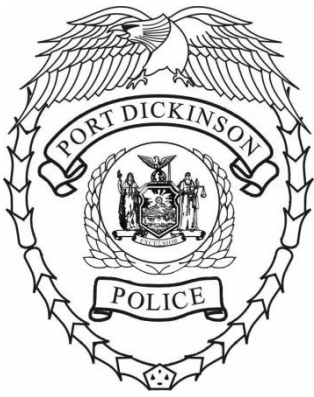
Total cubic ft:

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Read dates:	Town of Fenton Sewer Readings	
5/1/2024	54559600	
4/1/2024	54492700	
Total	66900	cu. ft.

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Read dates:	Wayne Ave.	sewer station readings (hours):		
	Pump1	Pump 2	Pump 3	
5/1/2024	7160	20247	18247	
4/1/2024	7122	20210	18205	
Totals	38	37	42	
Total hrs.	117			



The Village of Port Dickinson  
Department of Police  
Scot McDonald, Chief of Police

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**Police Department Monthly Report**

Report Month:	<b>April</b>	Police Commissioner:	<b>Trustee J. DeGennaro</b>
Report Year:	<b>2024</b>	Chief:	<b>Scot McDonald</b>
Report Date:	<b>05/09/2024</b>	Deputy Village Clerk:	<b>Corina M. Beames</b>

**Total Complaints Received:76 (96)**

- Med calls-5
- Larceny-1
- Trespass-1
- Domestic-2
- Check welfare-5
- Police information-1
- Escort-1
- PDFD-1
- Building checks-4
- Dispute-1
- Open door-1
- Assistance rendered-5
- Suspicious-4
- Mental health-2
- Death investigation-2
- DV-2
- Court orders-2
- MVA PD-1
- MVA injury-2
- Person's annoying-2
- Traffic stops-8
- Road hazard-2

**Parking tickets issued-2**

**Miscellaneous-20** \*Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.

**491 start mileage:20,537**  
**Ending mileage 20,551**  
**Total:14**

**492 start mileage: 76,279**  
**Ending mileage 77,973**  
**Total: 1694**

# Report of the CHIEF

April 2024



## Alarms

ALARMS		RESPONSE		TIMES	
Fire	8	Avg Members Response (F)	2.77	Med Avg	0.6
EMS	10	Avg Alarm to Response	5.83	0700-1500	9
Standby	1	Avg Alarm to Arrival	9.41	1500-2300	5
<b>Total</b>	<b>19</b>	Total Time in Service (hh:mm)	10:30	2300-0700	5
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	6	Village of Port Dickinson	9	Fire Loss	
Received	2	Town of Dickinson	5	\$10,000	
Engine 94		Town of Fenton	4	Property Saved	
No Tone		Town of Chenango		\$ 250,000	
		Town of Kirkwood			
		City of Binghamton	1		
		Othe r			
			CASUALTIES		YTD
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire	1	5	440	Electrical/Wiring Problem		
114	Chimney Fire			444	Power Line Down		
131	Passenger Vehicle fire			4441	Power/Cable Line Down		
142	Brush Fire	1	1	445	Arcing electrical equipment		
150	Outside Rubbish Fire			520	Water Problem, other	1	1
212	Overpressure Steam Boiler			550	Public Service Assistance		
311	Medical Assist, Assist EMS			571	Standby/Moveup	1	3
3001	EMS Incident, No Response	7	22	611	Dispatched, Canceled enroute		4
321	EMS Incident, Except MVA	3	5	651	Smoke Scare, Odor of Smoke	2	3
322	MVA w/ Injury		3	700	False Call, False Alarm, Other		
323	Vehicle vs Ped Accident			714	False Alarm - Malicious		
324	MVA w/out Injuries			735	Alarm Activation - Malfunction	1	2
350	Rescue/Extrication, other			745	Alarm Activation - Unintentional	1	4
355	Confined Space Rescue			746	CO Alarm Activation, No CO		3
4001	Tree Down, No wires		1	800	Severe Weather, other		
412	Gas Leak (NG or LPG)	1	2				



4121	Gas Leak, no leak found		1			
424	Carbon Monoxide Incident				<b>TOTAL</b>	19 60

**Report of the Chief  
April 2024**



**TRAINING**

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
April	11	6.66	59
YTD Totals	30	6.77	184
Non Department 35 Training			

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	4/1/2024	New Air Pack Training - In Service	2	8	16
	4/8/2024	Monthly Meeting		11	0
	4/15/2024	Brush Fire Strategies and Tactics	2	6	12
	4/22/2024	Hose Testing - Rack Hose	2	5	10
	4/25/2024	CVHS Community Night - Public Ed	3	1	3
	4/29/2024	Hose Testing - Pumper Tanker	2	9	18