

VILLAGE OF PORT DICKINSON  
Village Board Meeting Agenda  
June 11, 2024  
6:00 pm  
Port Dickinson Village Hall

**Please take a moment to ensure that your cellphones are OFF or SILENCED.**

CALL TO ORDER

PUBLIC HEARING:

APPROVAL OF MINUTES: May 14, 2024 meeting

PUBLIC PARTICIPATION:

TREASURER’S REPORT:

AUDIT & PAYMENT OF CLAIMS #25 (2023-2024)

- 1. Abstract of Unaudited vouchers for the General Fund for \$12,375.64
- 2. Abstract of Unaudited vouchers for the Water Fund for \$5,985.98
- 3. Abstract of Unaudited vouchers for the Sewer Fund for \$90.00

AUDIT & PAYMENT OF CLAIMS #26 (2023-2024)

- 1. Abstract of Unaudited vouchers for the General Fund for \$4,061.57
- 2. Abstract of Unaudited vouchers for the Water Fund for \$1,561.54
- 3. Abstract of Unaudited vouchers for the Sewer Fund for \$449.22

AUDIT & PAYMENT OF CLAIMS #1 (2024-2025)

- 1. Abstract of Unaudited vouchers for the General Fund for \$5,637.00
- 2. Abstract of Unaudited vouchers for the Water Fund for \$204.49
- 3. Abstract of Unaudited vouchers for the Sewer Fund for \$991.23

COMMUNICATIONS:

Certificate of insurance received from Karges & Cunningham

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association – Robert Warholic, Trustee

Public Works – Michael Cashman, Trustee

Planning –

Public Safety – James DeGennaro, Trustee

Parks, Water & Sewer – Robert Moss, Trustee

*Water/Sewer: as of 6/11/24 – arrears \$13,929.50  
Shutoff notices will be mailed 6/24/24*

*Parks:*

Zoning Board of Appeals – none

OLD BUSINESS:

RESOLUTIONS FOR APPROVAL:

1. Resolution authorizing the application for a CREST grant for \$100,000 for the Rochelle Rd. Water Main Replacement project.
2. Resolution approving the Application for Corrected Village Tax Roll for Tax Map # 128.52-1-1 (clerical error – disability exemption was removed in error)
3. Resolution authorizing the hiring of Madison Smith as a part time Police Officer as of 6/11/24 at a salary of \$23.00/hr.

NEW BUSINESS/DISCUSSION:

ADJOURNMENT

Village Water Consumption for : May-24

| Read dates: | Binghamton meter | Fenton Large | Fenton Small |
|-------------|------------------|--------------|--------------|
| 5/30/2024   | 6356             | 38520056     | 8274345      |
| 5/1/2024    | 6269             | 38279447     | 8168841      |
| Usage       | 87               | 240609       | 105504       |

Total cubic ft:

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| Read dates: | Town of Fenton Sewer Readings |
|-------------|-------------------------------|
| 5/30/2024   | 54673300                      |
| 5/1/2024    | 54559600                      |
| Total       | 113700 cu. ft.                |

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| Read dates: | Wayne Ave. | sewer station readings (hours): |        |  |
|-------------|------------|---------------------------------|--------|--|
|             | Pump1      | Pump 2                          | Pump 3 |  |
| 5/30/2024   | 7184       | 20273                           | 18274  |  |
| 5/1/2024    | 7160       | 20247                           | 18247  |  |
| Totals      | 24         | 26                              | 27     |  |

Total hrs. 77



The Village of Port Dickinson  
Department of Police  
Scot McDonald, Chief of Police

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**Police Department Monthly Report**

|               |                   |                       |                             |
|---------------|-------------------|-----------------------|-----------------------------|
| Report Month: | <b>May</b>        | Police Commissioner:  | <b>Trustee J. DeGennaro</b> |
| Report Year:  | <b>2024</b>       | Chief:                | <b>Scot McDonald</b>        |
| Report Date:  | <b>06/06/2024</b> | Deputy Village Clerk: | <b>Corina M. Beames</b>     |

**Total Complaints Received:81 (76)**

- Med calls-11
- Larceny-1
- 911 hang up-1
- Domestic-2
- Check welfare-8
- Police information-1
- Suspicious-4
- PDFD-4
- Building checks-1
- Dispute-1
- Open door-1
- Mental health-1
- Forgery/fraud-1
- DV-5
- Noise-1
- MVA PD-3
- MVA injury-1
- Shots fired-1
- Traffic stops-8
- Road hazard-2

**Parking tickets issued-7**

**Miscellaneous-16** *\*Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.*

**491 start mileage:20,551**  
**Ending mileage 21,029**  
**Total:478**

**492 start mileage: 77,973**  
**Ending mileage 79,541**  
**Total: 1568**

**Report of the Chief  
May 2024**



**TRAINING**

| SUMMARY                    | Training Hours Offered | Average Members Present | Total Man Hours |
|----------------------------|------------------------|-------------------------|-----------------|
| May                        | 5                      | 7                       | 36              |
| YTD Totals                 | 36                     | 6.89                    | 220             |
| Non Department 35 Training |                        |                         |                 |

| Wk | Date      | Lesson                            | Training Hours Offered | Members Present | Total Man Hours |
|----|-----------|-----------------------------------|------------------------|-----------------|-----------------|
|    | 5/6/2024  | Hose Testing, Engine 35           | 3                      | 8               | 24              |
|    | 5/13/2024 | Monthly Meeting                   |                        |                 | 0               |
|    | 5/20/2024 | Tanker Operations for Rural Fires | 2                      | 6               | 12              |
|    | 5/27/2024 | Memorial Day - No Training        |                        |                 | 0               |

**Report of the  
CHIEF  
May 2024**



**Alarms**

| ALARMS       |           | RESPONSE                      |            | TIMES             |     |
|--------------|-----------|-------------------------------|------------|-------------------|-----|
| Fire         | 14        | Avg Members Response (F)      | 2.86       | Med Avg           | 0.4 |
| EMS          | 10        | Avg Alarm to Response         | 5.93       | 0700-1500         | 12  |
| Standby      |           | Avg Alarm to Arrival          | 8.86       | 1500-2300         | 8   |
| <b>Total</b> | <b>24</b> | Total Time in Service (hh:mm) | 10:30      | 2300-0700         | 4   |
| MUTUAL AID   |           | LOCATION                      |            | DOLLAR LOSS/VALUE |     |
| Given        | 12        | Village of Port Dickinson     | 9          | Fire Loss         |     |
| Received     | 2         | Town of Dickinson             | 5          | \$10,000          |     |
| Engine 94    |           | Town of Fenton                | 9          | Property Saved    |     |
| No Tone      |           | Town of Chenango              |            | \$ 250,000        |     |
|              |           | Town of Kirkwood              |            |                   |     |
|              |           | City of Binghamton            | 1          |                   |     |
|              |           | Other                         |            |                   |     |
|              |           |                               |            |                   |     |
|              |           |                               | CASUALTIES |                   | YTD |
|              |           | Fire Service Injured          | 0          |                   |     |
|              |           | Fire Service Death            | 0          |                   |     |
|              |           | Civilian Injured              | 0          |                   |     |
|              |           | Civilian Death                | 0          |                   |     |

| CODE | DESCRIPTION                |   | YTD | CODE | DESCRIPTION                      |   | YTD |
|------|----------------------------|---|-----|------|----------------------------------|---|-----|
| 111  | Building Fire              | 2 | 7   | 440  | Electrical/Wiring Problem        |   |     |
| 114  | Chimney Fire               |   |     | 444  | Power Line Down                  |   |     |
| 131  | Passenger Vehicle fire     | 1 | 1   | 4441 | Phone/Cable Line Down            | 1 | 1   |
| 142  | Brush Fire                 | 1 | 2   | 445  | Arcing electrical equipment      |   |     |
| 150  | Outside Rubbish Fire       |   |     | 520  | Water Problem, other             |   | 1   |
| 212  | Overpressure Steam Boiler  |   |     | 550  | Public Service Assistance        |   |     |
| 311  | Medical Assist, Assist EMS |   |     | 571  | Standby/Moveup                   |   | 3   |
| 3001 | EMS Incident, No Response  | 6 | 28  | 611  | Dispatched, Canceled enroute     | 3 | 7   |
| 321  | EMS Incident, Except MVA   | 4 | 9   | 651  | Smoke Scare, Odor of Smoke       |   | 3   |
| 322  | MVA w/ Injury              |   | 3   | 700  | False Call, False Alarm, Other   |   |     |
| 323  | Vehicle vs Ped Accident    |   |     | 714  | False Alarm - Malicious          |   |     |
| 324  | MVA w/out Injuries         |   |     | 735  | Alarm Activation - Malfunction   |   | 2   |
| 350  | Rescue/Extrication, other  |   |     | 745  | Alarm Activation - Unintentional | 3 | 7   |
| 355  | Confined Space Rescue      |   |     | 746  | CO Alarm Activation, No CO       |   | 3   |

|      |                          |   |   |     |                       |    |    |
|------|--------------------------|---|---|-----|-----------------------|----|----|
| 4001 | Tree Down, No wires      |   | 1 | 800 | Severe Weather, other |    |    |
| 412  | Gas Leak (NG or LPG)     |   | 2 |     |                       |    |    |
| 4121 | Gas Leak, no leak found  | 3 | 4 |     |                       |    |    |
| 424  | Carbon Monoxide Incident |   |   |     | <b>TOTAL</b>          | 24 | 84 |