

**VILLAGE OF PORT DICKINSON  
Village Board Meeting Agenda  
January 14, 2025  
6:00 pm  
Port Dickinson Village Hall**

**Please take a moment to ensure that your cellphones are OFF or SILENCED.**

CALL TO ORDER

PUBLIC HEARING:

1. Proposed Local Law 1-2025, A LOCAL LAW AMENDING CHAPTER 65 OF THE VILLAGE CODE REGARDING TEMPORARY SIGNS
2. Proposed Local Law 2-2025, A LOCAL LAW AMENDING CHAPTER 65 OF THE VILLAGE CODE REGARDING DIGITAL MESSAGE SIGNS
3. Proposed Local Law 3-2025, A LOCAL LAW AMENDING SECTION 45-3 OF THE VILLAGE CODE REGARDING REGULATIONS FOR YARDS, LOTS, AND OPEN AREAS

APPROVAL OF MINUTES: December 10, 2024 meeting

PUBLIC PARTICIPATION:

TREASURER’S REPORT:

AUDIT & PAYMENT OF CLAIMS # (2024-2025)

1. Abstract of Unaudited vouchers for the General Fund for \$
2. Abstract of Unaudited vouchers for the Water Fund for \$
3. Abstract of Unaudited vouchers for the Sewer Fund for \$

COMMUNICATIONS:

- Certificate of Liability Insurance received from Children’s Home of Wyoming Conference
- Certificate of Liability Insurance received from M & P Rogers Electric
- Certificate of Liability Insurance received from Vacri Construction Corp
- Certificate of Liability Insurance received from 21<sup>st</sup> Century Pool & Patio
- Certificate of Liability Insurance received from Girl Scouts of NYPENN Pathways Inc
- Certificate of Liability Insurance received from On Grid Infrastructure Services d/b/a My Solar Grid

TRUSTEE-COMMISSIONER REPORTS:

Administration/Community Association – Robert Warholc, Trustee

Public Works – Michael Cashman, Trustee

Planning –

Public Safety – James DeGennaro, Trustee

*2024 was a steady year for us with a lot of exciting improvements to the department and community!*

*Our 2024 Officers were as follows:*

*Chief: Matt Griswold*

*Asst Chief: Steve Barlow*

*Asst. Chief: Dave Casiuk*

*Captain: Steve Shenk*

*All the officers have retained their positions moving into 2025.*

*-For training we provided 86 hours of in-house training to our members, with 490 total "man hours" for all members that attended throughout the year!*

*-For alarms we answered a total of 201 alarms, consisting of 116 fire alarms and 85 medical calls breaking down as:*

*12 house/building fires*

*2 vehicle fires*

*5 brush fires*

*9 motor vehicle accidents*

*15 gas or CO issues*

*8 trees or wires down*

*3 water conditions*

*3 standbys*

*19 call canceled*

*5 odors of smoke*

*32 alarm activations*

*3 other service calls*

*-Although there was an estimated \$100,000 in fire damage loss within the district, due to the efforts of our department and mutual aid departments, it is estimated that there was \$250,000 worth of property saved from fire damage.*

*-We have welcomed 3 new members into the department with a couple more pending for the 2025 calendar year*

*-We received an Assistance to Firefighters Grant of \$78,571.42 to equipment the department with new SCBA units, spare bottles, and new high temperature masks. These SCBAs replaced ones that had date codes from the late 90's and far out of NFPA standards.*

*-We received \$6000 from Broome County to replace our outdated AED units with new units, as well as providing us an additional unit so that all apparatus now are equipped with an AED.*

*-We received \$2,500 from the NYS DEC that will be put towards new battery powered chain saws and LED lighting this coming year.*

*-The Village of Port Dickinson received \$100,000 from Senator Lea Webb for water main replacement in the Village, which will have a huge positive impact on water supply during a fire event.*

*-For the first time in roughly fifteen years fire prevention was brought back to the fire station, and with the help of the Broome County Firefighter's Association all 400+ kids from Port Dickinson Elementary were put through the fire prevention smoke trailer as part of their fire prevention education.*

*As always the year has had its ups and down, but we are happy to see what this next year has in store for us as we look forward to serving our great community!"*

Parks, Water & Sewer – Robert Moss, Trustee

*Water/Sewer: arrears as of 1/14/25 - \$4,228.83  
28 accounts were sent shutoff notices on 12/31/24.*

*Parks:*

Zoning Board of Appeals – none

OLD BUSINESS:

RESOLUTIONS FOR APPROVAL:

- 1. Resolution scheduling a Public Hearing on 2/11/25 at 6:00PM on Proposed Local Law 4-2025, A LOCAL LAW AMENDING CHAPTER 22 OF THE VILLAGE CODE REDEFINING PETS AND LIMITING THE NUMBER OF DOGS PERMITTED PER RESIDENCE
- 2. Resolution adopting Proposed Local Law 1-2025, A LOCAL LAW AMENDING CHAPTER 65 OF THE VILLAGE CODE REGARDING TEMPORARY SIGNS as follows:
- 3. Resolution adopting Proposed Local Law 2-2025, A LOCAL LAW AMENDING CHAPTER 65 OF THE VILLAGE CODE REGARDING DIGITAL MESSAGE SIGNS as follows:
- 4. Resolution adopting Proposed Local Law 3-2025, A LOCAL LAW AMENDING SECTION 45-3 OF THE VILLAGE CODE REGARDING REGULATIONS FOR YARDS, LOTS, AND OPEN AREAS AS FOLLOWS:

NEW BUSINESS/DISCUSSION:

ADJOURNMENT

**VILLAGE OF PORT DICKINSON  
LOCAL LAW NO. 4 OF 2025**

**A LOCAL LAW AMENDING CHAPTER 22 OF THE VILLAGE CODE REDEFINING PETS AND  
LIMITING THE NUMBER OF DOGS PERMITTED PER RESIDENCE**

Be it enacted by the Board of Trustees of the Village of Port Dickinson as follows:

**Section 1.** Section 22-2 of the Village Code entitled “Definitions” shall be amended as follows:

PETS — Includes dogs and cats, as well as other common household pets, such as fish, hamsters, gerbils, rabbits, and birds, which are commonly maintained indoors and chickens. This term shall exclude all farm animals (horses, mules, donkeys, sheep, goats, pigs, cattle, livestock, geese, fowl, bees, poultry, etc.) and wild or other dangerous animals.

**Section 2.** Section 22-3 of the Village Code entitled “Restrictions” shall be amended by adding the following:

K. Permit more than two (2) dogs per residence.

**Section 3.** Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

**Section 4.** Repealer

All Ordinances, Local Laws and parts thereof inconsistent with the Local Law are hereby repealed.

**Section 5.** Effective Date

This local law shall take effect upon filing with the New York Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

**VILLAGE OF PORT DICKINSON  
RESOLUTION APPROVING LOCAL LAW NO. 1-2025**

At a meeting of the Village Board of the Village of Port Dickinson, held at Village Hall, 786 Chenango Street in said Village on the 14th day of January, 2025, the following resolution was offered and seconded:

**WHEREAS**, notice was given that the Village Board will hold a public hearing on January 14, 2025 at 6:00 p.m. for Local Law No. 1 of the year 2025 entitled “A LOCAL LAW AMENDING CHAPTER 65 OF THE VILLAGE CODE REGARDING TEMPORARY SIGNS”; and

**WHEREAS**, notice of said public hearing was duly advertised in the official newspaper of the Village, and posted on the Village Clerk’s signboard; and

**WHEREAS**, the Local Law was referred to the Village Planning Board and it recommended approval of the law; and

**WHEREAS**, the Broome County Planning Department reviewed the Local Law pursuant to GML § 239-m, and found no significant county-wide impacts; and

**WHEREAS**, said public hearing was duly held on the 14th day of January, 2025 at 6:00 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law or any part thereof; and

**WHEREAS**, pursuant to Part 617 of the implementing regulations of the State Environmental Quality Review Act, it has been determined by the Village Board that adoption of said Local Law constitutes a Type I Action as defined under said regulations. The Village Board has considered the possible environmental impacts of the action, concluded that it will not have a significant adverse impact on the environment, and adopts a negative declaration with respect to the same; and

**WHEREAS**, the Village Board, after due deliberation, finds it in the best interest of the Village to adopt said local law.

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Port Dickinson hereby adopts said local law as Local Law No. 1 of 2025 entitled “A LOCAL LAW AMENDING CHAPTER 65 OF THE VILLAGE CODE REGARDING TEMPORARY SIGNS” a copy of which is attached hereto and made a part hereof; and it is further

**RESOLVED** that the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village of Port Dickinson, and to give due notice of the adoption of said Local Law to the Secretary of State; and it is further

**RESOLVED** that this resolution will take effect immediately upon filing with the Department of State.

**VILLAGE OF PORT DICKINSON  
RESOLUTION APPROVING LOCAL LAW NO. 2-2025**

At a meeting of the Village Board of the Village of Port Dickinson, held at Village Hall, 786 Chenango Street in said Village on the 14th day of January, 2025, the following resolution was offered and seconded:

**WHEREAS**, notice was given that the Village Board will hold a public hearing on January 14, 2025 at 6:01 p.m. for Local Law No. 2 of the year 2025 entitled “A LOCAL LAW AMENDING CHAPTER 65 OF THE VILLAGE CODE REGARDING DIGITAL MESSAGE SIGNS”; and

**WHEREAS**, notice of said public hearing was duly advertised in the official newspaper of the Village, and posted on the Village Clerk’s signboard; and

**WHEREAS**, the Local Law was referred to the Village Planning Board and it recommended approval of the law; and

**WHEREAS**, the Broome County Planning Department reviewed the Local Law pursuant to GML § 239-m, and found no significant county-wide impacts; and

**WHEREAS**, said public hearing was duly held on the 14th day of January, 2025 at 6:01 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law or any part thereof; and

**WHEREAS**, pursuant to Part 617 of the implementing regulations of the State Environmental Quality Review Act, it has been determined by the Village Board that adoption of said Local Law constitutes a Type I Action as defined under said regulations. The Village Board has considered the possible environmental impacts of the action, concluded that it will not have a significant adverse impact on the environment, and adopts a negative declaration with respect to the same; and

**WHEREAS**, the Village Board, after due deliberation, finds it in the best interest of the Village to adopt said local law.

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Port Dickinson hereby adopts said local law as Local Law No. 2 of 2025 entitled “A LOCAL LAW AMENDING CHAPTER 65 OF THE VILLAGE CODE REGARDING DIGITAL MESSAGE SIGNS” a copy of which is attached hereto and made a part hereof; and it is further

**RESOLVED** that the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village of Port Dickinson, and to give due notice of the adoption of said Local Law to the Secretary of State; and it is further

**RESOLVED** that this resolution will take effect immediately upon filing with the Department of State.

**VILLAGE OF PORT DICKINSON**  
**RESOLUTION APPROVING LOCAL LAW NO. 3-2025**

At a meeting of the Village Board of the Village of Port Dickinson, held at Village Hall, 786 Chenango Street in said Village on the 14th day of January, 2025, the following resolution was offered and seconded:

**WHEREAS**, notice was given that the Village Board will hold a public hearing on January 14, 2025 at 6:02 p.m. for Local Law No. 3 of the year 2025 entitled "A LOCAL LAW AMENDING SECTION 45-3 OF THE VILLAGE CODE REGARDING REGULATIONS FOR YARDS, LOTS, AND OPEN AREAS"; and

**WHEREAS**, notice of said public hearing was duly advertised in the official newspaper of the Village, and posted on the Village Clerk's signboard; and

**WHEREAS**, said public hearing was duly held on the 14th day of January, 2025 at 6:00 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law or any part thereof; and

**WHEREAS**, pursuant to the State Environmental Quality Review Act ("SEQRA"), it has been determined by the Village Board that adoption of the proposed Local Law constitutes a Type II Action as defined under 6 NYCRR 617.5(26) and (33); and

**WHEREAS**, the Village Board, after due deliberation, finds it in the best interest of the Village to adopt said local law.

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Port Dickinson hereby adopts said local law as Local Law No. 3 of 2025 entitled "A LOCAL LAW AMENDING SECTION 45-3 OF THE VILLAGE CODE REGARDING REGULATIONS FOR YARDS, LOTS, AND OPEN AREAS" a copy of which is attached hereto and made a part hereof; and it is further

**RESOLVED** that the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village of Port Dickinson, and to give due notice of the adoption of said Local Law to the Secretary of State; and it is further

**RESOLVED** that this resolution will take effect immediately upon filing with the Department of State.

Village Water Consumption for: Dec-24

Read dates:	Binghamton meter	Fenton Large	Fenton Small
12/31/2024	14310	40313453	9044454
12/2/2024	14145	40011825	8949197
Usage	165	301628	95257

Total cubic ft: 397050

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Read dates: Town of Fenton Sewer Readings

12/31/2024	55024800
12/2/2024	54991200

Total 33600 cu. ft.

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Read dates: Wayne Ave. sewer station readings (hours):

	Pump1	Pump 2	Pump 3
12/31/2024	7343	20476	18410
12/2/2024	7314	20445	18381
Totals	29	31	29

Total hrs. 89





The Village of Port Dickinson  
 Department of Police  
 Scot McDonald, Chief of Police

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**Police Department Monthly Report**

Report Month:	<b>December</b>	Police Commissioner:	<b>Trustee J. DeGennaro</b>
Report Year:	<b>2024</b>	Chief:	<b>Scot McDonald</b>
Report Date:	<b>01/07/2025</b>	Deputy Village Clerk:	<b>Corina M. Beames</b>

**Total Complaints Received:65 (82)**

- Med calls-7
- PDFD-2
- Assistance rendered-2
- Harassment-1
- Domestic-3
- Check welfare-8
- Mental health-4
- MVAPD-3
- MVA/injury-1
- Death investigation-1
- Larcency-2
- Civil matter-3
- Suspicious-5
- DV-4
- 911 hang up-1
- Burglary-1

**Parking tickets issued-9**

**Miscellaneous-8** \*Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.

**491 start mileage:28,221**  
**Ending mileage 29,580**  
**Total:1359**

**492 start mileage: 83,212**  
**Ending mileage 83,228**  
**Total:16**

Report of the Chief  
December 2024



TRAINING

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
December	2	7	8
YTD Totals	86	7.12	490
Non Department 35 Training			

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	12/2/2024	Fire Ops Review	2	4	8
	12/9/2024	Monthly Meeting		10	0

Report of the  
CHIEF  
2024 Annual



Alarms

ALARMS		RESPONSE		TIMES	
Fire	7	Avg Members Response (F)	2.86	Med Avg	0.7
EMS	8	Avg Alarm to Response	5.66	0700-1500	
Standby		Avg Alarm to Arrival	10.00	1500-2300	
<b>Total</b>	<b>15</b>	Total Time in Service (hh:mm)	7:00	2300-0700	
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE YTD	
Given	4	2	7	Fire Loss	
Received	2	Town of Dickinson	5	\$100,000	Annua
Engine 94		Town of Fenton	3	Property Saved	
No Tone	2	Town of Chenango		\$ 250,000	Annua
		Town of Kirkwood			
		City of Binghamton			
		Other			
CASUALTIES			YTD		
		Fire Service Injured	0		

	Fire Service Death	0	
	Civilian Injured	0	
	Civilian Death	0	

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire	1	12	440	Electrical/Wiring Problem		
114	Chimney Fire			444	Power Line Down		
131	Passenger Vehicle fire		2	4441	Phone/Cable Line Down		
142	Brush Fire		5	445	Arcing electrical equipment		
150	Outside Rubbish Fire			520	Water Problem, other		
212	Overpressure Steam Boiler			550	Public Service Assistance		
311	Medical Assist, Assist EMS		1	571	Standby/Moveup		
3001	EMS Incident, No Response	4	61	611	Dispatched, Canceled enroute	2	1
321	EMS Incident, Except MVA	4	25	651	Smoke Scare, Odor of Smoke	1	
322	MVA w/ Injury	1	7	700	False Call, False Alarm, Other		
323	Vehicle vs Ped Accident			714	False Alarm - Malicious		
324	MVA w/out Injuries	1	2	735	Alarm Activation - Malfunction		
350	Rescue/Extrication, other			745	Alarm Activation - Unintentional	1	2
355	Confined Space Rescue			746	CO Alarm Activation, No CO		
4001	Tree Down, No wires		1	800	Severe Weather, other		
412	Gas Leak (NG or LPG)		3				
4121	Gas Leak, no leak found		5				
424	Carbon Monoxide Incident				<b>TOTAL</b>	15	20

**Report of the  
CHIEF  
2024 Annual**



**Alarms**

ALARMS		RESPONSE		TIMES	
Fire	116	Avg Members Response (F)	2.46	Med Avg	0.74
EMS	85	Avg Alarm to Response	5.70	0700-1500	95
Standby		Avg Alarm to Arrival	8.92	1500-2300	77
<b>Total</b>	<b>201</b>	Total Time in Service (hh:mm)	77:45	2300-0700	29
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE YTD	
Given	84	2	87	Fire Loss	
Received	20	Town of Dickinson	38	\$100,000	Annual
Engine 94		Town of Fenton	70	Property Saved	
No Tone	2	Town of Chenango	1	\$ 250,000	Annual
		Town of Kirkwood			
		City of Binghamton	5		
		Other			

		CASUALTIES		YTD	
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire		12	440	Electrical/Wiring Problem		
114	Chimney Fire			444	Power Line Down		2
131	Passenger Vehicle fire		2	4441	Phone/Cable Line Down		3
142	Brush Fire		5	445	Arcing electrical equipment		1
150	Outside Rubbish Fire			520	Water Problem, other		3
212	Overpressure Steam Boiler			550	Public Service Assistance		
311	Medical Assist, Assist EMS		1	571	Standby/Moveup		3
3001	EMS Incident, No Response		61	611	Dispatched, Canceled enroute		19
321	EMS Incident, Except MVA		25	651	Smoke Scare, Odor of Smoke		5
322	MVA w/ Injury		7	700	False Call, False Alarm, Other		2
323	Vehicle vs Ped Accident			714	False Alarm - Malicious		
324	MVA w/out Injuries		2	735	Alarm Activation - Malfunction		3
350	Rescue/Extrication, other			745	Alarm Activation - Unintentional		27
355	Confined Space Rescue			746	CO Alarm Activation, No CO		7
4001	Tree Down, No wires		1	800	Severe Weather, other		2
412	Gas Leak (NG or LPG)		3				
4121	Gas Leak, no leak found		5				
424	Carbon Monoxide Incident				<b>TOTAL</b>		0 201

**Report of the Chief**

**2024 Annual**



**TRAINING**

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
YTD Totals	86	7.12	490
Non Department 35 Training	3		15

<b>Wk</b>	<b>Date</b>	<b>Lesson</b>	<b>Training Hours Offered</b>	<b>Average Members Present</b>	<b>Total Man Hours</b>
	January	OSHA, Truck Checks	6	9	52
	February	Policy Review, Fire Debrief, STN Maint	6	7.75	38
	March	Parades, Driver Training, Preplans, SCBA	7	5.4	35
	April	SCBA, Brush Fires, Hose Test, PR Event	11	6.66	59
	May	Hose Test, Tanker Ops	5	7	36
	June	Brush Fires, Truck Maint	4	8	26
	July	Thermal Use, Storm Ops, ATV Ops	7	7	50
	August	Driving, Pump Ops	6	6.25	30
	September	CO/Gas Calls, Truck Checks	4	6	24
	October	Fire Prev. Hurst Tool Use, Radio Use	23	5.16	102
	November	Incident Ops, Vehicle Maintenance	4	8.66	30
	December	Fire Ops	2	7	8