

**Village of Port Dickinson  
Monthly Board Meeting  
February 11, 2025**

<b>Officers Present:</b>	<b>Mayor</b>	<b>Kevin M. Burke</b>
	<b>Trustees</b>	<b>Michael Cashman</b>
		<b>James DeGennaro</b>
		<b>Rob Moss</b>
	<b>Attorney</b>	<b>Nathan VanWhy</b>
	<b>Clerk</b>	<b>Susan Fox</b>
	<b>Treasurer</b>	<b>Sandra Reifler</b>
<b>Absent:</b>	<b>Trustee</b>	<b>Robert Warholic</b>

The meeting was called to order at 6:00 pm by Mayor Kevin Burke.

**PUBLIC HEARING:**

1. Proposed Local Law 4-2025, A LOCAL LAW AMENDING CHAPTER 22 OF THE VILLAGE CODE REDEFINING PETS AND LIMITING THE NUMBER OF DOGS PERMITTED PER RESIDENCE

Mayor Burke explained that this would apply once the Amendment is filed with the Department of State and moving forward. Households harboring more than 2 licensed dogs as of 2/11/25 would be exempt for the currently licensed dogs but would have to comply with the new amendment once 1 or more of those dogs was deceased or relocated outside the Village. The Town Clerk would prohibit licensing of more than 2 dogs per household.

Motion by Trustee Cashman, seconded by Trustee DeGennaro, for a resolution to close the Public Hearing  
AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:**

Motion by Trustee Moss, seconded by Trustee DeGennaro, for a resolution to approve the January 14, 2025 minutes.

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

**TREASURER’S REPORT:**

**AUDIT AND PAYMENT OF CLAIMS: Abstract #14 (2023-2024)**

Motion by Trustee Cashman, seconded by Trustee DeGennaro, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$32,650.15, Water fund for \$6,534.91, Sewer fund \$4,345.98

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

**AUDIT AND PAYMENT OF CLAIMS: Abstract #15 (2023-2024)**

Motion by Trustee Moss, seconded by Trustee DeGennaro, to pay claims as listed on the Abstract of Unaudited Vouchers for the General Fund for \$16,020.15, Water fund for \$57,511.13, Sewer fund \$2,598.03

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS

NAY NONE

**COMMUNICATIONS:**

**TRUSTEE-COMMISSIONER REPORTS:**

**Administration/Community Association** – Rob Warholic, Trustee  
*Absent.*

**Planning** – none

**Public Works** – Michael Cashman, Trustee  
*DPW doing a great job keeping streets plowed and salted.*

**Public Safety** – James DeGennaro, Trustee  
*Reports attached*  
*Code Enforcement – many violations issued for sidewalks covered with snow and ice*

**Parks, Water & Sewer** – Robert Moss, Trustee  
*Water/Sewer:*  
*Water/Sewer: balance as of 2/10/25 - \$157,416.60 (due 2/28/25)*

**Zoning Board of Appeals:** none

**RESOLUTIONS:**

1. Motion by Trustee Moss, seconded by Trustee DeGennaro, for a Resolution scheduling a Public Hearing on 3/11/25 at 6:00PM on Proposed LOCAL LAW NO. 5 OF 2025 AMENDING CHAPTER 62 OF THE VILLAGE CODE ENTITLED "WATER"  
AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE
  
2. Motion by Trustee DeGennaro, seconded by Trustee Moss, for a Resolution adopting Proposed Local Law 4-2025, A LOCAL LAW AMENDING CHAPTER 22 OF THE VILLAGE CODE REDEFINING PETS AND LIMITING THE NUMBER OF DOGS PERMITTED PER RESIDENCE  
AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE
  
3. Motion by Trustee Cashman, seconded by Trustee Moss, for a Resolution authorizing the hiring of Scott Jokel as part-time Laborer effective 2/12/2025 at a salary of \$17.50/hr up to 20 hrs/wk.  
AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

**OLD BUSINESS:**

The water truck has been purchased from the Town of Dickinson for \$10,00.

**NEW BUSINESS:**

- Mayor Burke has spoken with Thoma Assoc regarding looking for a grant for replacement of the Chenango St. water main. Engineering has already been completed and Gene Hulburt will forward the engineering drawings to Thoma.
- Broome County landfill will be waiving the tipping fee for 2 days in 2025 for the Village
- 4<sup>th</sup> quarter sales tax revenue is in and higher than budgeted.
- Mayor Burke and Treasurer Reifler will be reviewing the cost of medical insurance for retirees for a possible reduction in cost to the retiree.

- Mayor Burke met with Mayor Kraham regarding the price of water purchased from the City of Binghamton. Mayor Kraham will be discussing with his Water Commissioner and Mayor Burke will meet with the Town of Fenton to discuss rates.

Motion by Trustee Moss, seconded by Trustee Cashman to adjourn at 6:25pm

AYE TRUSTEES: CASHMAN, DEGENNARO, MOSS  
NAY NONE

Respectfully submitted,  
Susan E. Fox, Village Clerk

**VILLAGE OF PORT DICKINSON**  
**RESOLUTION APPROVING LOCAL LAW NO. 4-2025**

At a meeting of the Village Board of the Village of Port Dickinson, held at Village Hall, 786 Chenango Street in said Village on the 11th day of February, 2025, the following resolution was offered and seconded:

**WHEREAS**, notice was given that the Village Board will hold a public hearing on February 11, 2025 at 6:00 p.m. for Local Law No. 4 of the year 2025 entitled “A LOCAL LAW AMENDING CHAPTER 22 OF THE VILLAGE CODE REDEFINING PETS AND LIMITING THE NUMBER OF DOGS PERMITTED PER RESIDENCE”; and

**WHEREAS**, notice of said public hearing was duly advertised in the official newspaper of the Village, and posted on the Village Clerk’s signboard; and

**WHEREAS**, said public hearing was duly held on the 11th day of February, 2025 at 6:00 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law or any part thereof; and

**WHEREAS**, pursuant to the State Environmental Quality Review Act (“SEQRA”), it has been determined by the Village Board that adoption of the proposed Local Law constitutes a Type II Action as defined under 6 NYCRR 617.5(26) and (33); and

**WHEREAS**, the Village Board, after due deliberation, finds it in the best interest of the Village to adopt said local law.

**NOW, THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Port Dickinson hereby adopts said local law as Local Law No. 4 of 2025 entitled “A LOCAL LAW AMENDING CHAPTER 22 OF THE VILLAGE CODE REDEFINING PETS AND LIMITING THE NUMBER OF DOGS PERMITTED PER RESIDENCE” a copy of which is attached hereto and made a part hereof; and it is further

**RESOLVED** that the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village of Port Dickinson, and to give due notice of the adoption of said Local Law to the Secretary of State; and it is further

**RESOLVED** that this resolution will take effect immediately upon filing with the Department of State.

VILLAGE OF PORT DICKINSON  
 LOCAL LAW NO. 5 OF 2025 AMENDING  
 CHAPTER 62 OF THE VILLAGE CODE ENTITLED “WATER”

Be it enacted by the Board of Trustees of the Village of Port Dickinson as follows:

Section 1. Section 62-8.A. of the Village Code is hereby amended as follows:

- A. Water rates, fees, and charges, including but not limited to administrative fees and charges, shall be as set forth by resolution of the Village Board from time to time. Water bills shall be due and payable to the designated agent of the Board of Trustees of the Village of Port Dickinson in February, May, August and November of each year and if not paid within thirty (30) days after receipt, a fee equal to fifteen percent (15%) of the past amount due, will be added for the next twenty (20) days. If the bill is not paid by the end of said twenty-day period, a charge for the administrative time associated with mailing a shutoff notice and the actual cost of certified mailing such notice will be added, and the water thereafter shutoff after notice and an opportunity to be heard. If the water is shutoff, service will be restored M-F, 7a.m. to 2p.m. upon payment of the bill, plus the fifteen percent (15%) penalty and administrative fees and costs, and a service charge for restoration of service. If service is restored after the regular hours of M-F, 7a.m. to 2p.m., there will also be an additional after hours charge.

Section 2. Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 3. Repealer

All Ordinances, Local Laws and parts thereof inconsistent with the Local Law are hereby repealed.

Section 4. Effective Date

This local law shall take effect upon filing with the New York Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Village Water Consumption for : Jan-25

Read dates:	Binghamton meter	Fenton Large	Fenton Small
1/31/2025	18926	40652619	9149199
12/31/2024	14310	40313453	9044454
Usage	4616	339166	104745
Total cubic ft:	448527		

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Read dates:	Town of Fenton Sewer Readings
1/31/2025	55061100
12/31/2024	55024800

Total 36300 cu. ft.

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Read dates: Wayne Ave. sewer station readings (hours):

	Pump1	Pump 2	Pump 3
1/31/2025	7368	20504	18436
12/31/2024	7343	20476	18410
Totals	25	28	26

Total hrs. 79



The Village of Port Dickinson  
Department of Police  
Scot McDonald, Chief of Police

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**Police Department Monthly Report**

Report Month:	<b>January</b>	Police Commissioner:	<b>Trustee J. DeGennaro</b>
Report Year:	<b>2025</b>	Chief:	<b>Scot McDonald</b>
Report Date:	<b>02/04/2025</b>	Deputy Village Clerk:	<b>Corina M. Beames</b>

**Total Complaints Received:112 (65)**

- Med calls-14
- PDFD-2
- Assistance rendered-8
- Harassment-1
- Domestic-5
- Check welfare-7
- Mental health-2
- MVAPD-3
- MVA/injury-1
- Building checks-5
- Larcency-4
- Dispute-2
- Suspicious-4
- DV-1
- Forgery/fraud-1
- Criminal mischief-1
- Vehicle theft-1

**Parking tickets issued-33**

**Miscellaneous-17** *\*Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.*

**491 start mileage:29,580**  
**Ending mileage 30,242**  
**Total:662**

**492 start mileage: 83,228**  
**Ending mileage 84,167**  
**Total:939**

**Report of the Chief  
January 2025**



**TRAINING**

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
January	8	9	68
YTD Totals	8	9	68
Non Department 35 Training			

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	1/6/2025	Monthly/Annual Meeting		12	0
	1/13/2025	OSHA Day 1	3	12	36
	1/20/2025	Driver Training	2	4	8
	1/27/2025	OSHA Day 2	3	8	24

**Report of the  
CHIEF  
January 2025**



**Alarms**

ALARMS		RESPONSE		TIMES	
Fire	11	Avg Members Response (F)	2.82	Med Avg	1
EMS	10	Avg Alarm to Response	6.00	0700-1500	6
Standby		Avg Alarm to Arrival	9.50	1500-2300	11
<b>Total</b>	<b>21</b>	Total Time in Service (hh:mm)	8:15	2300-0700	4
MUTUAL AID		LOCATION		DOLLAR LOSS/VALUE	
Given	8	Village of Port Dickinson	11	Fire Loss	
Received	2	Town of Dickinson	3	\$101,000	\$11,000
Engine 94		Town of Fenton	6	Property Saved	
No Tone		Town of Chenango		\$60,000	\$60,000
		Town of Kirkwood	1		
		City of Binghamton			
		Other			



		CASUALTIES	YTD	
		Fire Service Injured	0	
		Fire Service Death	0	
		Civilian Injured	0	
		Civilian Death	0	

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire	3	3	444	Power Line Down		
114	Chimney Fire			4441	Power/Cable Line Down		
131	Passenger Vehicle fire			445	Arcing electrical equipment		
142	Brush Fire			520	Water Problem, other	1	1
150	Outside Rubbish Fire			550	Public Service Assistance		
212	Overpressure Steam Boiler			571	Standby/Moveup	1	1
311	Medical Assist, Assist EMS	1	1	611	Dispatched, Canceled enroute		
3001	EMS Incident, No Response	9	9	651	Smoke Scare, Odor of Smoke		
321	EMS Incident, Except MVA	1	1	700	False Call, False Alarm, Other		
322	MVA w/ Injury	1	1	714	False Alarm - Malicious		
323	Vehicle vs Ped Accident			735	Alarm Activation - Malfunction		
324	MVA w/out Injuries			745	Alarm Activation - Unintentional	3	3
350	Rescue/Extrication, other			746	CO Alarm Activation, No CO		
355	Confined Space Rescue			800	Severe Weather, other		
412	Gas Leak (NG or LPG)			813	Windstorm Assessment		
4121	Gas Leak, no leak found	1	1				
424	Carbon Monoxide Incident						
440	Electrical/Wiring Problem				<b>TOTAL</b>	21	21