

Village of Port Dickinson
Monthly Board Meeting
March 25, 2025

Officers Present: **Mayor** **Kevin M. Burke**
 Trustees **James DeGennaro**
 Rob Moss
 Robert Warholic
 Attorney **Nathan VanWhy**
 Clerk **Susan Fox**
 Treasurer **Sandra Reifler**

Absent: **Trustee** **Michael Cashman**

The meeting was called to order at 5:00 pm by Mayor Kevin Burke.

PUBLIC HEARING:

- 1. Proposed Local Law 5-2025, Proposed Local Law 5-2025, LOCAL LAW NO. 5 OF 2025 AMENDING CHAPTER 62 OF THE VILLAGE CODE ENTITLED "WATER"

Motion by Trustee DeGennaro, seconded by Trustee Warholic, to close the Public Hearing

AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
NAY NONE

PUBLIC COMMENT: None

APPROVAL OF MINUTES:

Motion by Trustee Warholic, seconded by Trustee Moss, to approve the March 11, 2025 minutes.

AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
NAY NONE

TREASURER’S REPORT: 2025-2026 has been distributed to the Board

AUDIT AND PAYMENT OF CLAIMS: Abstract #17 (2023-2024)

Motion by Trustee Warholic, seconded by Trustee DeGennaro, to pay claims 2-4, 6-12, 14-16 as listed on the Abstract of Unaudited Vouchers for the General Fund for \$15,428.60,

AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
NAY NONE

Motion by Trustee Moss, seconded by Trustee DeGennaro, to pay claims 5, 9, 13 as listed on the Abstract of Unaudited Vouchers for the Water fund for \$286.89

AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
NAY NONE

Motion by Trustee Moss, seconded by Trustee Warholic, to pay claims 1, 5, 9 as listed on the Abstract of Unaudited Vouchers for the Sewer fund \$673.74

AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
NAY NONE

COMMUNICATIONS:

TRUSTEE-COMMISSIONER REPORTS:

Parks, Water & Sewer – Robert Moss, Trustee

Water/Sewer:

*Water/Sewer: outstanding balance as of 3/25/25 - \$11,039.19
21 shutoff notices to be mailed and posted on 3/26/25*

RESOLUTIONS:

1. Motion by Trustee Warholic, seconded by Trustee DeGennaro, to adopt Proposed Local Law 5-2025, Proposed Local Law 5-2025, LOCAL LAW NO. 5 OF 2025 AMENDING CHAPTER 62 OF THE VILLAGE CODE ENTITLED "WATER" as follows:
 AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
 NAY NONE
2. Motion by Trustee Warholic, seconded by Trustee DeGennaro, to amend the Village of Port Dickinson Fee Schedule to include a fee of \$50 for administrative time associated with mailing a shutoff notice and the cost of certified mailing such notice plus an additional \$15 per unit for administrative time and mailing to each unit in a residence which is non-owner occupied. (Section 62-8.A of the Village Code)
 AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
 NAY NONE
3. Motion by Trustee DeGennaro, seconded by Trustee Warholic, declaring the Treasurers Dell desktop computer as surplus with minimal value and authorizing Sharptech Solutions to remove all data from the computer and destroy it.
 AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
 NAY NONE
4. Motion by Trustee Moss, seconded by Trustee DeGennaro, authorizing the hiring of Andrew Eggleston as a fulltime Police Officer at an annual salary of \$35,000 effective 4/7/25.
 AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
 NAY NONE
5. Motion by Trustee DeGennaro, seconded by Trustee Moss, authorizing the Mayor to sign agreement with Verizon for a Radio Frequency Safety Plan for Micro Cell Tower.
 AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
 NAY NONE
6. Motion by Trustee Warholic, seconded by Trustee Moss, authorizing the Mayor to sign a Retainer Agreement with Coughlin & Gerhart.
 AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
 NAY NONE
7. Motion by Trustee DeGennaro, seconded by Trustee Warholic to accept the 2025-2026 Tentative Budget.
 AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
 NAY NONE
8. Motion by Trustee Warholic, seconded by Trustee Moss to set a Public Hearing on 4/8/2025 at 6:00PM on the Tentative Budget.
 AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
 NAY NONE

OLD BUSINESS:

NEW BUSINESS:

- Mayor Burke has spoken with NYS DOT regarding grant application for the Chenango St water main replacement. He also spoke with them regarding Binghamton PreCast dumping between the railroad tracks on NYS land.
- John Broughton will be retiring effective 5/30/25 and Scott Jokel has accepted the fulltime position effective 6/1/25. John will be starting part time effective 6/1/25.

- Mayor Burke explained that the Tentative Budget includes a 2% tax increase and includes some street repaving, air conditioning for the 1st floor at Village Hall, refurbishing the front steps at Village Hall and a new Police vehicle.

Motion by Trustee Warholic, seconded by Trustee Moss to adjourn at 5:25 pm

AYE TRUSTEES: DEGENNARO, MOSS, WARHOLIC
NAY NONE

Respectfully submitted,
Susan E. Fox, Village Clerk

VILLAGE OF PORT DICKINSON
 LOCAL LAW NO. 5 OF 2025 AMENDING
 CHAPTER 62 OF THE VILLAGE CODE ENTITLED “WATER”

Be it enacted by the Board of Trustees of the Village of Port Dickinson as follows:

Section 1. Section 62-8.A. of the Village Code is hereby amended as follows:

- A. Water rates, fees, and charges, including but not limited to administrative fees and charges, shall be as set forth by resolution of the Village Board from time to time. Water bills shall be due and payable to the designated agent of the Board of Trustees of the Village of Port Dickinson in February, May, August and November of each year and if not paid within thirty (30) days after receipt, a fee equal to fifteen percent (15%) of the past amount due, will be added for the next twenty (20) days. If the bill is not paid by the end of said twenty-day period, a charge for the administrative time associated with mailing a shutoff notice and the actual cost of certified mailing such notice will be added, and the water thereafter shutoff after notice and an opportunity to be heard. If the water is shutoff, service will be restored M-F, 7a.m. to 2p.m. upon payment of the bill, plus the fifteen percent (15%) penalty and administrative fees and costs, and a service charge for restoration of service. If service is restored after the regular hours of M-F, 7a.m. to 2p.m., there will also be an additional after hours charge.

Section 2. Separability

The provisions of this local law are separable and if any provision, clause, sentence, subsection, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstance, such illegality, invalidity or unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, subsections, words, or parts of this local law or their application to other persons or circumstances. It is hereby declared to be the legislative intent that this local law would have been adopted if such illegal, invalid, or unconstitutional provision, clause, sentence, subsection, word or part had not been included therein, and as if such person or circumstance, to which the local law or part thereof is held inapplicable, had been specifically exempt therefrom.

Section 3. Repealer

All Ordinances, Local Laws and parts thereof inconsistent with the Local Law are hereby repealed.

Section 4. Effective Date

This local law shall take effect upon filing with the New York Secretary of State in accordance with
 Section 27 of the Municipal Home Rule Law.

VILLAGE OF PORT DICKINSON
RESOLUTION APPROVING LOCAL LAW NO. 5-2025

At a meeting of the Village Board of the Village of Port Dickinson, held at Village Hall, 786 Chenango Street in said Village on the 25th day of March, 2025, the following resolution was offered and seconded:

WHEREAS, notice was given that the Village Board will hold a public hearing on March 25, 2025 at 6:00 p.m. for Local Law No. 5 of the year 2025 entitled "A LOCAL LAW AMENDING CHAPTER 62 OF THE VILLAGE CODE ENTITLED WATER"; and

WHEREAS, notice of said public hearing was duly advertised in the official newspaper of the Village, and posted on the Village Clerk's signboard; and

WHEREAS, said public hearing was duly held on the 25th day of March, 2025 at 6:00 p.m. and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law or any part thereof; and

WHEREAS, pursuant to the State Environmental Quality Review Act ("SEQRA"), it has been determined by the Village Board that adoption of the proposed Local Law constitutes a Type II Action as defined under 6 NYCRR 617.5(26) and (33); and

WHEREAS, the Village Board, after due deliberation, finds it in the best interest of the Village to adopt said local law.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Port Dickinson hereby adopts said local law as Local Law No. 5 of 2025 entitled "A LOCAL LAW AMENDING CHAPTER 62 OF THE VILLAGE CODE ENTITLED WATER" a copy of which is attached hereto and made a part hereof; and it is further

RESOLVED that the Village Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to enter said Local Law in the Local Law Book of the Village of Port Dickinson, and to give due notice of the adoption of said Local Law to the Secretary of State; and it is further

RESOLVED that this resolution will take effect immediately upon filing with the Department of State.