



NAY NONE

**COMMUNICATIONS:**

- 1. Certificate of Liability Insurance received from LCP Group Inc.
- 2. Certificate of Workers Comp Insurance for American Deck Builders

**TRUSTEE-COMMISSIONER REPORTS:**

Administration/Community Association – Robert Warholic, Trustee

Public Works – Michael Cashman, Trustee

*Yard waste pickup has started.*

*Milling and paving of Rochelle Rd. will occur the week of 4/15/25.*

*The concrete base has been poured at the Village Park for installation of the electronic sign.*

Planning – none

Public Safety – James DeGennaro, Trustee

*Fire: we had a garage fire on Chenango St (740) on March 11. The fire was challenging as it was wind driven due to extremely high winds that day causing it to go from a small brush fire to a fully involved garage fire in a matter of minutes, before we could even respond. We were on scene within 7 minutes and deployed 6 hose lines to get the fire under control. The March report reflects the fire loss of \$45k for the garage lost and neighboring garage and house that were damaged, but also reflects the \$250k property saved but preventing the fire from spreading to the two houses right in front of it.*

Parks, Water & Sewer – Robert Moss, Trustee

*Water/Sewer: outstanding balance as of 4/8/25 - \$ 5,176.19*

*Parks: Angel of Hope work will be starting in a couple of weeks.*

Zoning Board of Appeals – none

**RESOLUTIONS:**

- 1. Motion by Trustee DeGennaro, seconded by Trustee Cashman, to re-appoint Hulbert Engineering as the Village Engineer  
 AYE TRUSTEES: DEGENNARO, MOSS, CASHMAN  
 NAY NONE
- 2. Motion by Trustee Moss, seconded by Trustee DeGennaro, to schedule a Public Hearing on 4/22/25 at 5:00PM on a proposed water rate increase.  
 AYE TRUSTEES: DEGENNARO, MOSS, CASHMAN  
 NAY NONE
- 3. Motion by Trustee Cashman, seconded by Trustee Moss, to advertise the Self-Help Bid to be opened at the 5/13/25 meeting.  
 AYE TRUSTEES: DEGENNARO, MOSS, CASHMAN

NAY NONE

**OLD BUSINESS:**

- Reminder to review proposed Code changes

**NEW BUSINESS:**

- Attorney VanWhy reported that the contractor dealing with 775 State St. has declared bankruptcy. Attorney will research how the Village will proceed with safety an Code issues.
- Mayor Burke has spoken with Thoma Assoc regarding grant for replacement of the Chenango St. water main. Application process is proceeding
- Village Clerk and DPW have applied for the Small Community Grant from Broome County for paving at the Park.

Motion by Trustee Moss, seconded by Trustee DeGennaro to adjourn at 5:30 pm

AYE TRUSTEES: DEGENNARO, MOSS, CASHMAN

NAY NONE

Respectfully submitted,  
Susan E. Fox, Village Clerk

Village Water Consumption for : Mar. 25

Read dates:	Binghamton meter	Fenton Large	Fenton Small
3/31/2025	53551	41229351	9335889
2/28/2025	18981	40942940	9236822
Usage	34570	286411	99067

Total cubic ft: 378199

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Read dates:	Town of Fenton Sewer Readings
3/31/2025	55143900
2/28/2025	55105300

Total 38600 cu. ft.

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Read dates:	sewer station readings Wayne Ave. (hours):		
	Pump1	Pump 2	Pump 3
3/31/2025	7426	20569	18495
2/28/2025	7391	20530	18459
Totals	35	39	36

Total hrs. 110



The Village of Port Dickinson  
 Department of Police  
 Scot McDonald, Chief of Police

**Police Department Monthly Report**

Report Month:	<b>March</b>	Police Commissioner:	<b>Trustee J. DeGennaro</b>
Report Year:	<b>2025</b>	Chief:	<b>Scot McDonald</b>
Report Date:	<b>04/01/2025</b>	Deputy Village Clerk:	<b>Corina M. Beames</b>

**Total Complaints Received:111 (80)**

- Med calls-5
- PDFD-5
- Assistance rendered-7
- Harassment-1
- Domestic-4
- Check welfare-6
- Mental health-4
- MVAPD-1
- Noise-1
- Building checks-3
- Person's annoying-3
- Dispute-5
- Disturbance-1
- Suspicious-6
- Traffic stop-14

- Larcency-1
- Missing/runaway-3
- Forgery/fraud-2

**Parking tickets issued-14**

**Miscellaneous-25** *\*Includes Assist other agencies, Lockouts, Alarms, Animals, Traffic lights, Information, code enforcement, special details, vacant properties , and Etc.*

**491 start mileage:30,281**

**Ending mileage 30,638**

**Total:357**

**492 start mileage: 85,462**

**Ending mileage 86,481**

**Total:19**

## Village of Port Dickinson

Village Hall, 786 Chenango Street  
 Port Dickinson, New York 13901  
 Telephone: (607) 771-8233  
 Fax: (607) 722-0072




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**John M. Broughton, Code Enforcement Officer**

### MONTHLY REPORT

March 2025

To: **Board of Trustees**

From: **John M. Broughton**  
**Code Enforcement Officer**

*Issued several garbage can/ removal warnings, addresses documented with Dep. Clerk Beames using new courtesy warnings*

*Attended 2 hours of in service training for yearly recertification*

*789 Chenango St owner was in court for pest infestation, contractors monitoring the site and I received an updated report from them that the pests are at least 25 % gone*

*Several inspections and site visits at the Abbey office building site*

*Issued garbage can storage, rental registration, storage of construction debris, garage door violation to 676 Chenango St*

*Issued dumping garbage violation to 853 Chenango St*

*Issued violation to 740 Chenango St owners for fire damage clean up*

*Issued garbage can storage and garbage and construction debris violation to 41 Kirkwood Ave*

*Issued unregistered vehicle storage, garbage and construction debris to 37 Kirkwood Ave*

*Issued garbage can storage and garbage and construction debris violation to 54 Kirkwood Ave*

*Received a call about bed bugs at 637 Chenango St., spoke with landlord who advised he was aware of it and has contractor scheduled to check the whole building. Landlord also states the complainant is squatting in his building.*

**Report of the Chief**  
**March 2025**



**TRAINING**

SUMMARY	Training Hours Offered	Average Members Present	Total Man Hours
March	10	6.83	58
YTD Totals	24	7.42	168
Non Department 35 Training			

Wk	Date	Lesson	Training Hours Offered	Members Present	Total Man Hours
	3/3/2025	Vehicle Ops and Hydrant Ops	2	11	22
	3/10/2025	Monthly Meeting		12	0
	3/17/2025	Cleanup from Garage Fire	2	4	8
	3/22/2025	Hose repacking	2	1	2
	3/24/2025	Fire Debrief and Ops Review	2	8	16
	3/31/2025	Vehicle Maintenance	2	5	10

**Report of the CHIEF**  
**March 2025**



ALARMS		RESPONSE		TIMES	
Fire	11	Avg Members Response (F)	2.67	Med Avg	
EMS	6	Avg Alarm to Response	5.11	0700-1500	
Error	1	Avg Alarm to Arrival	8.00	1500-2300	

**Alarms**

<b>Total</b>	<b>18</b>	Total Time in Service (hh:mm)	14:45	2300-0700	
<b>MUTUAL AID</b>		<b>LOCATION</b>		<b>DOLLAR LOSS/VALUE</b>	
Given	4	Village of Port Dickinson	10	<b>Fire Loss</b>	
Received	4	Town of Dickinson	2	\$45,000	
Engine 94		Town of Fenton	2	<b>Property Saved</b>	
No Tone	2	Town of Chenango	1	\$250,000	
		Town of Kirkwood		<b>Fire Loss YTD</b>	-
		City of Binghamton	2	\$146,000	\$56
		Other	1	<b>Property Saved YTD</b>	
				\$351,000	
<b>CASUALTIES</b>				<b>YTD</b>	
		Fire Service Injured	0		
		Fire Service Death	0		
		Civilian Injured	0		
		Civilian Death	0		

CODE	DESCRIPTION		YTD	CODE	DESCRIPTION		YTD
111	Building Fire	1	5	444	Power Line Down		
114	Chimney Fire			4441	Power/Cable Line Down		
131	Passenger Vehicle fire			445	Arcing electrical equipment		
142	Brush Fire	1	1	520	Water Problem, other		1
150	Outside Rubbish Fire			550	Public Service Assistance		1
212	Overpressure Steam Boiler			571	Standby/Moveup		2
311	Medical Assist, Assist EMS	1	5	611	Dispatched, Canceled enroute		
3001	EMS Incident, No Response	3	19	651	Smoke Scare, Odor of Smoke		
321	EMS Incident, Except MVA	2	4	700	False Call, False Alarm, Other		1
322	MVA w/ Injury	1	2	714	False Alarm - Malicious		
323	Vehicle vs Ped Accident			735	Alarm Activation - Malfunction		
324	MVA w/out Injuries			745	Alarm Activation - Unintentional		2
350	Rescue/Extrication, other			746	CO Alarm Activation, No CO		
355	Confined Space Rescue			800	Severe Weather, other		
412	Gas Leak (NG or LPG)			813	Windstorm Assessment		
4121	Gas Leak, no leak found	2	4				
424	Carbon Monoxide Incident						
440	Electrical/Wiring Problem				<b>TOTAL</b>		<b>18</b>